**THREAVE ROVERS YOUTH DEVELOPMENT**

**CONSTITUTION**



1. **Name**

The club shall be called Threave Rovers Youth Development (hereinafter called “the Club”).

1. **Affiliation**

The Club shall be affiliated to the Scottish Youth Football Association.

1. **Aims and Objectives**

The Club shall aim to positively promote the game of association football to its Members and offer coaching and competitive opportunities to all those Members who wish to play.

The Club will seek to involve all Members, particularly adults and parents of Junior Members, in the undertaking of its activities to ensure there is sustainable and quality provision for all.

1. **Philosophy**

Our players want to have fun and compete with friends. Our coaches want to watch children reach their full potential. Our parents want their children to grow in a supportive environment, one that’s an extension of the things they value at home. We all want to be respected and valued.

Whilst we don’t set out to lose, we hope that we will do so with dignity and that we will win with humility. We will provide a clear player pathway and support holistic development. We will support inclusion and participation in training.

We will coach our kids through the 4 C’s :- Competence, Character, Confidence and Connection.

1. **Values**

Play with PRIDE for Threave.

Participation

Respect

Inclusion

Development

Enjoyment

1. **Equality Statement**

The club is fully committed to the principles of the equality of opportunity.

No participant, volunteer, job applicant or employee of the Club will receive less favourable treatment on the grounds of gender, age, colour, disability, ethnic origin, parental or marital status, religious belief, social class or sexual preference than any other.

The Club will ensure that there is open access for all those who wish to participate in the activities of the club, in whatever capacity and that they are treated fairly.

The Club recognises its legal obligations not to discriminate and will regard discrimination by any employee, participant or volunteer as grounds for disciplinary action under the relevant club rules.

1. **Welfare Statement**

The Club recognises its responsibility to safeguard the welfare of all children, young people and vulnerable adults who are in membership of the club. The Club will aim to provide good quality football in a safe environment by adopting the procedures and working practices of the SYFA.

1. **Membership**

8.1 The Club shall consist of its Members.

8.2 Anyone over the age of eighteen directly involved in the Aims and Objectives of the Club (including registered players, coaches, officials and the parents or guardians of registered players) shall be entitled to apply to be a Member of the Club.

8.3 Applications for Membership may be submitted either to the coach of the appropriate age-grade team or directly to the Management Committee. The decision of the Management Committee shall be final in considering any Membership application. Any decision of the Management Committee decision shall be made in accordance with the Equality statement in Clause 4.

8.3 In accepting membership, a person agrees to abide by the Constitution of the Club and the decisions of the Management Committee. All Members are also required to abide by the appropriate SYFA Football Code of Conduct. The Club shall be entitled to revoke the membership of the Club in the event that the Member is in breach of the Club’s Constitution (including, for the avoidance of doubt, its Values), a decision of the Management Committee or the SYFA Football Code of Conduct.

8.4 The Club shall maintain a register of its Members under the direction of the Club Secretary. In the event of a Member being expelled from the Club, their names shall be removed from the register of Members.

8.5 All Members of the Club shall be entitled to attend and vote at the Club Annual General Meeting (‘AGM’) and any Extraordinary General Meeting (‘EGM’) and to stand for election to the Management Committee.

8.6 Anyone under the age of eighteen may apply to be Junior Members. Junior Members shall not be entitled to vote at any AGM or EGM or stand for election to the Management Committee.

1. **Membership Fees**

9.1 Membership fees shall be set at the Annual General Meeting. The level of fees shall distinguish between those Members who are in full-time employment, Members who are unemployed or in full-time education and Junior Members.

9.2 Annual membership fees shall be paid in such manner and at such rate as may be determined by the Management Committee and are payable to the Club Treasurer. No Member will be entitled to vote at any AGM or EGM or sit on the Management Committee unless their Membership Fees are paid in full. The Management Committee shall be entitled, but not obliged, to revoke the Membership of any Member or Junior Member and/or prevent that Member or Junior Member from playing for the Club if their Membership fees are unpaid.

**10. Annual and Extraordinary General Meetings**

10.1 The AGM will be held each year at such time and place as determined by the Management Committee, at approximately 12 month intervals but no more than 14 months after the date of the previous AGM.

10.2. Notice of an AGM will be given to all Members at least 21 days prior to the proposed date

10.3 Should any Member wish any other business brought before the meeting it must be submitted in writing to the Secretary not less than 7 days prior to the AGM, except any resolution to dissolve the Club which shall require not less than 21 days notice in accordance with Clause 14.

10.4 A quorum for an AGM or EGM shall be four.

10.5 At the AGM the Management shall report to the membership on the activities of the Club over the previous year and the Club’s finances over the previous year and the Club’s current financial standing. The Management Committee shall be elected in accordance with Clause 11.3.

10.6 An EGM may be called by:

 10.6.1 The Chairperson; or

 10.6.2 33% of the membership; or

 10.6.3 2/3 of the Management Committee.

10.7 Notice for an EGM shall be given to all Members at least 7 days prior to the proposed date and must state the business to be discussed, except any resolution to dissolve the Club which shall require not less than 21 days notice in accordance with Clause 14.

10.8 All AGM and EGM votes shall be determined by a simple majority. In the event of a tied vote the Chairperson may exercise a casting vote.

10.9 The Secretary shall keep the minutes of the meetings.

1. **Management Committee**

11.1 The Management Committee shall be elected from the Club Members.

11.2 The Management Committee shall consist of the following nominated Office Bearers, namely the Chairperson, Vice Chairperson, Secretary, Treasurer and a maximum of seven other Committee Members.

11.3 Members shall be appointed to the Management Committee at the AGM. In the event that there are more than eleven candidates for the Management Committee, there shall be a ballot of the Members present at the AGM and those candidates with a majority of votes shall be elected to the Management Committee.

11.4 In the event of the resignation, death or expulsion of any member of the Management Committee, the Management Committee may co-opt a replacement who shall be entitled to attend and vote at any subsequent meeting of the Management Committee.

11.5 All members of the Management Committee (including co-opted members) shall be appointed until the next AGM after their election (or co-option) at which point they will resign. Any resigning members shall be entitled to seek immediate re-election to the Management Committee.

11.6 The Management Committee shall meet bi-monthly (or when determined by the Chairperson) and the Secretary will convene all meetings. Where circumstances prevent a physical meeting reasonable occurring, the Management Committee shall be entitled to meet through video or teleconferencing.

11.7 The quorum of the Management Committee shall be four. Any decision of the Management Committee shall be decided by the majority of votes of the Management Committee members present (provided there is a quorum) and, in the event of a tie, the Chairperson shall have the deciding vote.

11.8 The Management Committee shall, in the manner provided for in Clause 10.7, be responsible for:

11.8.1 all property owned or leased by the Club;

11.8.2 the recruitment and management of any staff or contractors;

11.8.3 the day-to-day administration of the Club and the implementation of its Constitution.

11.9 Amendments to the Constitution shall require to be approved by a two-thirds majority of the membership at an AGM or EGM in accordance with Clause 15.

11.10 The members of the Management Committee shall not be personally liable for any of their acts or omissions, provided that they have acted in good faith.

1. **Finance**

12.1 All monies raised by, or on behalf of the Club shall be applied to further the aims and objectives of the Club and for no other purpose.

12.2 All Club funds (except petty cash) shall be deposited in a bank or building society account or accounts which shall be opened and maintained in the name of the Club.

12.3 All cheques, drafts, etc. drawn on this account shall be signed by two of the following officers, Chairperson, Vice Chairperson, Secretary or Treasurer.

12.4 The Club Treasurer is responsible for collecting membership subscriptions and maintaining the financial accounts of the club detailing all income received and expenditure made.

12.5 The Club financial year shall run from 1st April 1st to 31st March.

1. **Discipline and Appeals**
	1. The Management Committee shall have the authority to take appropriate disciplinary action against any Member or employee of the Club and the discretion to terminate membership or employment if any person is found guilty of conduct deemed detrimental to the Club.

13.2 Should a disciplinary issue involve the welfare of a child or vulnerable adult then the Area Association Welfare officer will be informed.

13.3 All individuals have the right of appeal to any disciplinary decision made by the Management Committee. Any request made for an appeal hearing should be made to either the Secretary or Chairperson within 14 days of the Disciplinary decision. An appeal hearing should be convened within 14 days of the request for an appeal being submitted. An appeal hearing should be convened by a member of the Management Committee and no more than four additional Club Members who are independent of the original Disciplinary Hearing and subsequent decision.

1. **Dissolution**
	1. A resolution to dissolve may be only be considered at a Club AGM or EGM and shall require:-
		1. not less than 21 days written notice; and
		2. not less than 10 (or a majority of the Club Membership if less than 10) proposers; and
		3. a majority of those present (provided there is a quorum) in order to pass.

14.2 The Club Management Committee shall be responsible for the winding up of the assets and liabilities of the Club as soon as reasonably practicable after the passing of a resolution to that effect.

14.3 Following the discharge of all debts and liabilities, any remaining assets at the time of dissolution shall be disposed of used to further youth participation in football in Castle Douglas. No Member shall obtain any asset from the Club.

1. **Review of the Constitution**
	1. The Club Constitution shall be reviewed not less than every two years.
	2. Any amendments to the Constitution can only be agreed at an AGM or EGM.

Proposed additions to, or alterations of the Constitution shall be submitted in writing to the Secretary not less than 21 days before the date of the AGM or EGM. All suggested amendments should be seconded and signed by at least two Members. No motion involving an amendment to the Constitution may be proposed from the floor of a meeting.

* 1. In the event of a proposal for amending the Constitution being submitted, the Secretary shall inform the membership of the proposed motion not less than 14 days prior to the AGM.
	2. Any proposed further amendments to any proposed amendment made in terms of Clause 15.3 shall be seconded and signed by at least two Members and submitted not later than seven days before the meeting.
	3. Any alteration to the Constitution shall require a two-thirds majority of members voting and present.